



The governing body of Whybridge Infant School are responsible for establishing the strategic direction of the school by setting the vision, values and objectives for the school.

The governing body work closely with staff to annually set a school improvement plan with clear objectives to take the school forward. Through full governing body and committee meetings we closely monitor the progress of the children engage with all stakeholders and contribute to whole school self - evaluation.

We monitor the performance of staff in the school by ensuring that the performance management cycle is carried out. We have a separate committee who undertake annually the performance management of the Head Teacher.

There is a termly full governing body meeting to which all governors must attend. The Sites and Finance Committee meet termly and are responsible for setting the budget annually and closely monitor spending and ensure best value. We meet termly and are responsible for ensuring the site is safe and secure and propose any changes / improvements to the buildings and grounds. The Curriculum and Pupil Related Matters Committee meet termly and our main focus is achievement and standards. We closely monitor progress of all groups of children and analyse school and national data. We ensure that all the elements of the national curriculum are covered. We are also responsible for other pupil related matters such as behaviour and discipline.

The Governing Body of Whybridge Infant School was re-constituted in November 2015 and it was agreed that the membership would be as detailed below and consist of the following:

Authority	1	Co-opted	6	Head Teacher	1	Parent	2	Staff	1
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Full governing body membership

Governor	Initially Appointed End of office	Area of specific responsibility	Type	Attendance Full Governing Body Summer 2015	Attendance Full Governing Body Autumn 2015	Attendance Full Governing Body Spring 2016
Ian Bakmann – Madsen	Sep - 2005		Head Teacher	Attended	Attended	Attended
Ms J Williams	June - 2013 November - 15 resigned		Parent	Apologies received		
Mrs C Cox	October - 2003 Resigned September 2015		Staff	Apologies received		
Mrs M Dillon	Mar -2011		Parent		Ended Spring2015	
Mrs A Pocock	Mar - 2011		Parent		Ended Spring 2015	
Mr S McCarthy	Nov 2015 – Nov 2019		parent		Apologies received	Did not attend
Mrs L Mayling	Mar - 2009 Feb 2017		Authority	Attended	Attended	Attended
Mrs S Harvey	Oct 1999 – Oct 2015	D and L	Staff	Attended	Apologies received	Attended
Mrs T Ogunlaiye	Mar – 2010 Aug 2018	English	Co-opted	Attended	Attended	Apologies
Mr C Elliott Chair of governing body	Feb – 2007 Aug 2018		Co-opted	Attended	Attended	Attended
Mr J Green	Mar – 2009 Aug -2018	Mathematics AG and T	Co-opted	Apologies received	Attended	Did not attend

Governor	Initially Appointed End of office	Area of specific responsibility	Type	Attendance Full Governing Body Summer 2015	Attendance Full Governing Body Autumn 2015	Attendance Full Governing Body Spring 2016
Vice Chair of governing body						
Mrs Bacon	Feb- 2004 Aug - 2018	SEN Child protection EYFS	Co-opted	Attended	Attended	Attended
Mrs O Faniyi	June – 13 Aug - 2018		Cop-opted	Attended	Attended	Attended
Ms K Scott	Nov -2015 Nov - 2019	Safer recruitment	Co-opted		Attended	Attended

Full governing body membership 2016

Governor	Initially Appointed End of office	Area of specific responsibility	Type	Attendance Full Governing Body Summer 2016	Attendance Full Governing Body Autumn 2016	Attendance Full Governing Body Spring 2017
Ian Bakmann – Madsen	Sep - 2005		Head Teacher	Attended	Attended	
Mr S McCarthy	Nov 2015 – Nov 2019		parent	Attended	Attended	Resigned March 17
Mrs L Mayling	Mar - 2009 Feb 2017		Authority	apologies	Attended	Term ended February 17
Mrs S Harvey	Oct 1999 – Oct 2015		Staff	Attended	Attended	
Mrs T Ogunlaiye	Mar – 2010 Aug 2018	English	Co-opted	Attended	Apologies	Resigned Summer 17
Mr C Elliott Chair of governing body	Feb – 2007 Aug 2018	Link	Co-opted	Attended	No apologies	
Mr J Green Vice Chair of governing body	Mar – 2009 Aug -2018	Mathematics	Co-opted	Apologies	No apologies	Resigned Summer 17
Mrs Bacon	Feb- 2004 Aug - 2018	SEN Child protection EYFS Safer recruitment	Co-opted	Attended	Apologies	
Mrs O Faniyi	June – 13 Aug - 2018		Cop-opted	Attended	No apologies	
Ms K Scott	Nov -2015 Nov - 2019		Co-opted	Attended	Attended	

Full governing body membership 2017

Governor	Initially Appointed End of office	Area of specific responsibility	Type	Attendance Full Governing Body Summer 2016	Attendance Full Governing Body Autumn 2016	Attendance Full Governing Body Spring 2017	Attendance Full Governing Body Summer 2017
Ian Bakmann – Madsen	Sep - 2005		Head Teacher	Attended	Attended	Attended	Attended
Mrs S Harvey	Oct 1999 – Oct 2015		Staff	Attended	Attended	Attended	Attended
Mr C Elliott Chair of governing body	Feb – 2007 Aug 2018	Link	Co-opted	Attended	No apologies	Attended	Attended
Mrs Bacon	Feb- 2004 Aug - 2018	SEN Child protection EYFS Safer recruitment	Co-opted	Attended	Apologies	Attended	Attended
Mrs O Faniyi	June – 13 Aug - 2018		Cop-opted	Attended	No apologies	Apologies	Attended
Ms K Scott	Nov -2015 Nov - 2019		Co-opted	Attended	Attended	Attended	Apologies
Vacancy	Summer 17		Co-opted				
Vacancy	Summer 17		Co-opted				
Mrs M Tarten	Spring 17		LA Governor			Attended	Attended
Mr M Wheeler	Summer 17		Parent				Attended
Mr J French	Summer 17		Parent				Apologies

Curriculum and Pupil Related Matters Committee

Governor	Attendance at meeting Summer 2015	Attendance at meeting Spring 2016	Attendance at meeting Summer 2016
Ian Bakmann – Madsen	Attended	Attended	Attended
Mrs L Mayling	Attended	Attended	Attended
Mrs C Cox	Attended		
Mrs T Ogunlaiye	Attended	Attended	Attended
Mr J Green	Attended	Apologies	Apologies
Mrs Bacon	Attended	Attended	Attended
Mrs O Faniyi	Joined committee November 15	Apologies	Apologies
Mr S McCarthy	Joined committee January 2016	Attended	Attended
Ms K Scott			Attended

Curriculum and pupil related matters committee 2016

Governor	Attendance at meeting Autumn 2016	Attendance at meeting Spring 2017	Attendance at meeting Summer 2017
Ian Bakmann – Madsen	Attended	Attended	Attended
Mrs L Mayling	Attended	Term end February 17	
Mrs T Ogunlaiye	Attended	Attended	Resigned Summer 17
Mr J Green	Apologies	Did not attend	Resigned Summer 17
Mrs Bacon	Apologies	Attended	Attended
Mrs O Faniyi	Attended	Attended	Attended
Mr S McCarthy	No apologies	Did not attend	Resigned Spring 17

Sites, Finance and Personnel Committee

Governor	Attendance at meeting Summer 2015	Attendance at meeting Spring 2016	Attendance at meeting Summer 2016
Ian Bakmann – Madsen	Attended	Attended	Attended
Mrs L Mayling	Attended	Apologies	Attended
Mrs S Harvey	Attended	Attended	Attended
Mrs C Cox	Attended		
Mr C Elliott (Chair)	Apologies received	Attended	Attended
Mr J Green	Apologies received	Apologies	Apologies
Mrs Bacon	Attended	Attended	Attended
Mrs K Scott		Attended	Attended
Mr S McCarthy			Apologies

Sites, Finance and Personnel Committee 2016

Governor	Attendance at meeting Autumn 16	Attendance at meeting Spring 2017	Attendance at meeting Summer 2017
Ian Bakmann – Madsen	Attended	Attended	Attended
Mrs L Mayling	Attended	Attended	Term ended February 17
Mrs S Harvey	Attended	Attended	Attended
Mr C Elliott (Chair)	Attended	Attended	Attended
Mr J Green	Attended	No apologies	Resigned
Mrs Bacon	Attended	Attended	Attended
Mrs K Scott	Apologies	Apologies	Attended

Governor	Attendance at meeting Autumn 16	Attendance at meeting Spring 2017	Attendance at meeting Summer 2017
Mr S McCarthy	Apologies	No apologies	Resigned

Duty to register interests of members of the governing body:

Mrs D Bacon: Co-owner Little pre-school on site.

Annual Statement

Whybridge Infant School key priorities for

2016 – 2017

- Narrow the gap in maths between the attainment of lower achievers to the middle group
- Increase the progress of the less able readers
- Raise standard of year 1 comprehension skills
- High quality writing intervention
- Improve assessment systems
- EYFS focus physical development especially for boys

Record of governor training

Governor	Training	Date
Mrs S Harvey	Assessment and the new primary curriculum	2.12.15
Mrs S Harvey	Primary Science network	12.1.16
Ms K Scott	Roles and responsibilities of governors part 1	23.2.16
Ms K Scott	Roles and responsibilities of governors part 2	1.6.16
Mr Bakmann-Madsen	Governor visits to schools gel	10.3.16
Mr Bakmann-Madsen	Equality and diversity	10.3.16
Mr Bakmann-Madsen	School teacher appraisal and capability	10.3.16
Mr Bakmann-Madsen	Ofsted inspection of schools 2015	10.3.16
Mr Bakmann-Madsen	Pupil premium	11.3.16
Olusimbo Faniyi	Safer recruitment	24.9.16
Mrs Harvey	Development and Liaison	
Ms K Scott	Safer recruitment	
Mrs Harvey	Development and liaison	18.1.17
Mrs Harvey	Promoting British values	20.1.17
Ms Scott	Leading efficient and effective schools	28.2.17
	Governor conference	21.4.18
Mrs Tarten	Safer recruitment	
	Introduction to governance part 1	27.9.17
	Governor conference	21.4.18
Mr Wheeler	Introduction to governance part 1	27.9.17
	Introduction to governance part 2	18.10.17
	Governor conference	21.4.18
	Data protection officer	Summer 18

Whybridge Infant School Priorities 2017 – 2018

The governing board have agreed the following as priorities for 2017 - 2018

Staffing: Ensure new staff are effectively inducted

Reading: To raise attainment in reading

Writing: Improve handwriting across the school

Writing: Improve the percentage of pupils achieving greater depth

Maths: Consolidation of learning

Maths: Implement the revised NCETM scheme

Curriculum and pupil related matters committee 2017-18

Governor	Attendance at meeting Autumn 2017	Attendance at meeting Spring 2018	Attendance at meeting Summer 2018
Ian Bakmann – Madsen	Apologies	Meeting postponed	Apologies
Mrs Tarten	Attended	Meeting postponed	Attended
Mr French	Attended	Meeting postponed	Attended
Mr Wheeler	Attended	Meeting postponed	Attended
Mrs Bacon	Attended	Meeting postponed	Attended
Mrs O Faniyi	Resigned		
Miss Longhurst	In attendance	Meeting postponed	Attended

Sites, Finance and Personnel Committee 2017 -2018

Governor	Attendance at meeting Autumn 17	Spring 18	Summer 18
Ian Bakmann – Madsen	Attended	Attended	Attended
Mr C Elliott	Attended	Attended	Attended
Mrs S Harvey	Attended	Attended	Attended
Mrs Bacon	Apologies	Apologies	
Ms K Scott	Attended	Attended	Attended
Mr French	Attended	Attended	Attended
Mrs A Giles	In attendance	In attendance	Attended

Full governing body membership 2017 - 2018

Governor	Initially Appointed End of office	Area of specific responsibility	Type	Attendance Full Governing Body Autumn 17	Attendance Full Governing Body Spring 18	Attendance Full Governing Body Summer 18
Ian Bakmann – Madsen	Sep - 2005		Head Teacher	Attended	Attended	Attended
Mrs S Harvey	Oct 1999 – Oct 2015	Development and liaison office	Staff	Attended	Attended	Attended
Mr C Elliott Chair of governing body	Feb – 2007 Aug 2018	Link	Co-opted	Attended	Apologies	Attended
Mrs Bacon	Feb- 2004 Aug - 2018	SEN Child protection EYFS	Co-opted	Apologies	Attended	Apologies
Ms K Scott	Nov -2015 Nov - 2019	Literacy Safer recruitment	Co-opted	Attended	Attended	Attended
Mrs M Tarten	Spring 17	Able gifted and talented	LA Governor	Attended	Attended	Attended
Mr M Wheeler	Summer 17	SEN Mr Wheeler	Parent	Attended	Attended	Attended
Mr J French	Summer 17	Vice Chair	Parent	Attended	Attended	Attended



The Board of Governors have agreed the priorities for 2018 – 2019

Staffing: Ensure new staff are effectively inducted

Governance: Governing Board operates effectively

Writing: To increase the attainment in writing through improved presentation, handwriting and focused group marking.

Maths: To improve children's immediate recall of maths facts

EYFS/ Year 1: To develop transitional links between EYFS and year 1 through the newly established Year 1 team

Year 2: To improve the attainment of Year 2 writing

Buildings: To effectively manage and resource the new building

Teaching, learning and assessment: To review plans to enhance opportunities for the children to achieve exceeding outcomes

Full governing body membership 2018 - 2019

Governor	Initially Appointed End of office	Area of specific responsibility	Type	Attendance Full Governing Body Autumn 18	Attendance Full Governing Body Spring 19	Attendance Full Governing Body Summer 19
Ian Bakmann – Madsen	Sep - 2005		Head Teacher	Attended	Attended	
Mrs S Harvey	Oct 1999 – Oct 2015	Development and liaison office	Staff	Attended	Attended	
Mr C Elliott Chair of governing body	Feb – 2007 Aug 2018	Link	Co-opted	Attended	Resigned	
Mrs Bacon	Feb- 2004	SEN Child protection EYFS	Co-opted	Apologies	Attended	
Ms K Scott	Nov -2015 Nov - 2019	Literacy Safer recruitment	Co-opted	Attended	Resigned	
Mrs M Tarten	Spring 17	Able gifted and talented	LA Governor	Apologies	Attended	
Mr M Wheeler	Summer 17 Chair Spring 19	SEN Mr Wheeler	Parent co-opted as of Spring 19	Attended	Attended	
Mr J French	Summer 17	Vice Chair	Parent co-opted as of Spring 19	Attended	Attended	

Curriculum and pupil related matters committee 2018-19

Governor	Attendance at meeting Autumn 2018	Attendance at meeting Spring 2019	Attendance at meeting Summer 2019
Ian Bakmann – Madsen	Apologies	Apologies	
Mr French	Attended	Apologies	
Mrs Tarten	Attended	Attended	
Mr Wheeler	Attended	Attended	
Mrs Bacon	Attended		

Sites and Finance 2018 - 2019

Governor	Attendance at meeting Autumn 2018	Attendance at meeting Spring 2019	Attendance at meeting Summer 2019
Ian Bakmann – Madsen	Attended		
Mr French	Attended		
Ms Scott	Attended		
Mrs Harvey	Attended		
Mr Elliott	Attended		